

# BISHOPTHORPE PARISH COUNCIL

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## AGENDA

NOTICE IS HEREBY GIVEN that an **ORDINARY MEETING** of Bishopthorpe Parish Council will be held on **Tuesday, 19<sup>th</sup> October 2021** commencing at **7.00pm** in **Vernon House, Vernon Close, Bishopthorpe York YO23 2RH**. Date of posting: Wednesday 13<sup>th</sup> October 2021.

**The Planning Committee** – Meeting to be held 6.45 pm, before full Parish Council meeting at 7pm.

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the 'Public Participation' period at the beginning of the meeting is not part of the formal meeting.

- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting)
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.
- 4 **Minutes of Meeting** 28<sup>th</sup> September 2021.

- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.

### 5.1 Notice of Applications Received

- 5.1.1 **18 Beech Avenue.** Two storey side extension, single storey rear extension, porch to front and dormer to rear. 21/02101/FUL
- 5.1.2 **The Boundary, 3 Ferry Lane.** Crown reduce and lift Copper Beech Tree protected by Tree Preservation Order 7/1980. 21/02184/Tree Preservation Order
- 5.1.3 **Hollycroft, 32 Copmanthorpe Lane.** Hip to gable roof extension with dormer to rear and rooflights to front and side. 21/02168/FUL
- 5.1.4 **The White House, Chantry Lane.** Crown thin by 20% and reduce west side of one Sycamore tree by up to three metres – protected by Tree Preservation Order 8/1983. 21/02266/Tree Preservation Order

### 5.2 Notice of Decisions Given (Parish Council decisions are highlighted in blue)

- 5.2.1 **42 Copmanthorpe Lane.** Erection of replacement dwelling after demolition of existing one. 21/01080/FUL. **Objection** Approved
- 5.2.2 **Middlethorpe Manor, Middlethorpe.** Crown reduce Oak tree by three metres – tree works in a Conservation Area. 21/02008/Tree Conservation Area. **The tree shows signs of decay – no objection.** Approved
- 5.2.3 **9 New Lane.** Single storey rear extension. 21/01211/FUL. **No Objection** Refused
- 5.2.4 **Proposed Telecoms mast, Appleton Road.** Erection of twenty metre phase-eight monopole with wraparound cabinet at base and associated ancillary works. 21/01938/TCNOT. **Objection** – No Objection
- 5.2.5 **10 Keble Park North.** Single storey front and side extension and replacement windows to front elevation. 21/01748/FUL. **No Objection** Approved
- 5.2.6 **Brew House Cottage, Bishopthorpe Road.** Change of use from dwelling (use class C3) to offices (use class E). Including new wheelchair access from car park; external alternations to roof, new gateway in car park with lantern lighting and new extract fan louvres in east elevation. 21/01932/FUL. **No Objection** Approved

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- 5.2.7 **Brew House Cottage, Bishopthorpe Road.** Internal and external alterations associated with change of use from dwelling house (use class C3) to offices (use class E). Including improvements to disabled access; alterations to heating, installation of new WCs, create opening in stud wall and remove cupboards on first floor, install fire doors throughout, replace roof materials on single storey west elevation, new gateway in car park wall with lantern lighting and new extract fan louvers in east elevation. Church Commissioners for England. 21/01933/LBC. **No Objection** Approved

## 5.3 Large Householder Extension Notifications

- 5.3.1 None

## 5.4 Other Planning Matters

- 5.4.1 *PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update*

## 6 Services

### 6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr Thornton
- 6.1.2 Heating repairs – update Cllr. Thornton

### 6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr Nicholls

### 6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison
- 6.3.2 Request from Bishopthorpe Playgroup regarding quarter end rent

### 6.4 Field 84, Riverside and Footpaths Working Party

- 6.4.1 Update – update Cllr. Jemison
- 6.4.2 *Sale of car park to York Marine Services*

### 6.5 Youth Support and Children's Recreation

- 6.5.1 Monthly Park inspection update
- 6.5.2 Painting floor markings for new games at the end of the park on the tarmac area – update

### 6.6 Allotments

- 6.6.1 Monthly Report – Cllr. George
- 6.6.2 New clause(s) – Allotment Agreement – update Cllr. George
- 6.6.3 Boundary fence / hedge – Appleton Road site -Cllr. George

### 6.7 Senior Citizens Support, Vernon House and Accessibility Issues

- 6.7.1 Monthly Report – Cllr. Green
- 6.7.2 Email from Bishopthorpe First Responders - Hiring Vernon House for the First Responders Training Meetings

### 6.8 Web Site Management

- 6.8.1 Monthly Report – Cllr. Conley

### 6.9 Bishopthorpe Library

- 6.9.1 Monthly Report – update Cllr. Conley

### 6.10 Environmental and Sustainability

- 6.10.1 Monthly Report – Cllr. Conley
- 6.10.2 Together for Our Planet – Cllr. Green

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6.11 Community Emergency Planning  
6.11.1 Committee Report – update Cllr Nicholls

6.12 Bishopthorpe Orchard  
6.12.1 Update – update Cllr. Green

## 7 Financial Transactions

### 7.1 Payments to Approve

#### 7.1.1 Cheque / Direct Debit Payments

##### Amounts paid

Monthly direct debit to E-On Sports Pavilion Electricity	96.62
Monthly direct debit to E-On Village Hall Electricity (due month end)	0.00
Monthly direct debit to E-On Village Hall Gas (due month end)	0.00
The Renewable Energy Co. Vernon House Electricity (due 23/10)	54.12
Savills – Allotments Acaster Lane, half year rent	72.50
Savills – Cricket field half yearly rent	150.00
PlusNet – monthly charge Vernon House	21.60
PlusNet – monthly charge Village Hall	29.19

##### Total Amount paid

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**£424.03**

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#### 7.1.2 On- Line banking payments

##### Amounts paid

Clerk's Salary	700.00
Clerk's Expenses- ( <i>Office value copy paper, 5 reams £17.42, Epson black cartridge £27.95, Epson multi-coloured cartridges £25.01</i> )	70.38
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	0.00
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	90.00
C Henk – Sports Pavilion cleaning expenses	0.00
A Powell – Sensory Garden gate daily opening / locking	63.00
Ainsty Lawncare and Landscapes – Cricket ground grass cuts	680.00
Sports Turf Services (York) Ltd – Grass cuts	201.60
K Longley – refund of party booking for Village Hall	55.00
York Wi-Fi Solutions – Support & Maintenance package monthly fee	24.00
York Wi-Fi Solutions – Wi-Fi installation costs for Village Hall & Vernon House	983.94
BT Broadband package – Clerk's computer	42.14
Electrotest – for work at Vernon House	88.00
City of York Council - Waste collection, Sports Pavilion	55.75
City of York Council - Waste collection Village Hall	60.56
Playdale – Annual inspection fee	234.00

On-line payment total

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**4,035.87**

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**Payment Total**

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**£ 4,459.90**

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## 7.2 Income Receipts

### ***Village Hall rental income:***

20/9 Sue Coates, Slimming World	25.00
21/9 S Allen, Black Cats Pilates	25.00
24/9 Sue Coates, Slimming World	50.00
29/9 S Allen, Black Cats Pilates	25.00
30/9 W Allison, Wednesday Badminton	30.00
1/10 Sue Coates, Slimming World	50.00
6/10 S Allen, Black Cats Pilates	25.00
8/10 Sue Coates, Slimming World	50.00
Allotment rental income	825.00
City of York Council - Precept, 2 <sup>nd</sup> payment	17,500.00
Bishopthorpe First Responders	700.00
Village Hall Management Committee - various rental payments	212.50
	<u>£19,517.50</u>

## **8 School Governors**

- 8.1 Infant School – update Cllr. Grabowski
- 8.2 Junior School – update Cllr. Green

## **9 Young Person of the Year Award and the Gordon Watkins Community Award**

- 9.1 Committee Report

## **10 Pinfold**

- 10.1 Committee Report – update Cllr. Gajewicz

## **11 Sensory Garden**

- 11.1 Committee Report – update Cllr. Gajewicz
- 11.2 Mosaic repairs – update Cllr. Gajewicz

## **12 Police Liaison**

- 12.1 Ward Manager’s Report

## **13 Local Council Association**

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 White Rose Updates

## **14 Highway Matters**

- 14.1 Yellow Line markings in various village locations – update

## **15 Correspondence**

- 15.1 City of York Council not covered elsewhere
  - 15.1.1 None
- 15.2 Others
  - 15.2.1 None

## **16 Ward Committee**

- 16.1 Update

## **17 Any other business, which the Chairman consider urgent under the Local Government Act 1972**

## **18 Date and time of next meeting [Tuesday 23<sup>rd</sup> November 2021 at 7.00pm.](#)**

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## Bank Account checked by

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